



The Summer Placement scheme will provide you with an excellent opportunity to gain work experience and training.

A summary of each business area is below:

Operational Support Unit – Swansea Central Police Station

Age 17+

The Operational Support Unit delivers invaluable support to the city's front-line policing teams. We carry out a wide range of functions including support relating to Human Resources, Finance/Budgets, Health and Safety, Compliance, Evidential Property Management and general administrative functions.

The role is very dynamic and varied and requires someone who is organised, a good communicator and has a keen eye for accuracy and detail. In addition to this, a good working knowledge of Microsoft applications such as word, excel and outlook is required.

Community Safety Department – Bridgend Bridewell, Merthyr Bridewell or Pontypridd Police Station

Age 18+

Mid Glamorgan Community Safety Partnership works with three Local Authorities (Bridgend, Rhondda, Cynon, Taf, and Merthyr Tydfil) to deliver local partnerships that tackle crime, disorder and antisocial behaviour.

The Communities and Partnerships department cover a plethora of workstreams that include Anti-social Behaviour, hate crime and Cohesion, licensing and Schools holding great responsibility for both internal and external service delivery.

The community safety team also work to monitor community tensions in the local area, working together to problem solve and support those in need.

Mid Glamorgan CSP cover approximately a population of 346,136 people and monitor every ASB incident within the area. The team work with the respective Local Authorities to deliver staged interventions to prevent reoffending.

Our Hate crime and Cohesion team, monitor every hate incident or crime that is reported and carries out several engagements in the community to support victims.

We also provide support to children through our schools' programme, right through to policing the University of South Wales. The department also manages the volunteer sector in supporting Police Youth Volunteers, Police support volunteers and the Special constabulary.

The successful candidate will join the Mid Glamorgan Community Safety Partnership (CSP) Unit and will be based at one of the following locations: Pontypridd, Bridgend, or Merthyr Tydfil Police Stations (to be confirmed).

Mid Glamorgan CSP is a key function within South Wales Police, playing a vital role in supporting the delivery of the Force Plan. The unit works closely with statutory and third-sector partners across the region to prevent crime, reduce harm, and strengthen community confidence.

Core areas of work include antisocial behaviour (ASB), crime reduction initiatives, Citizens in Policing, hate crime, community cohesion, licensing, and youth engagement.

Operational Support Unit – Barry Police Station or Cardiff Bay Police Station Age 17+

The Operational Support Unit delivers invaluable support to the Capital's front-line policing teams. We carry out a wide range of functions including support relating to Human Resources, Finance/Budgets, Health and Safety, Compliance, Evidential Property Management and general administrative functions.

The role is very dynamic and varied and requires someone who is organised, a good communicator and has a keen eye for accuracy and detail. In addition to this, a good working knowledge of Microsoft applications such as word, excel and outlook is required.

Positive Action – HQ, Bridgend Age 17+

To support our vision of being the best at understanding and responding to our community's needs, we need the very best candidates from a wide range of backgrounds to apply to become part of our policing family. SWP aim is to attract, recruit, support and promote talented individuals who represent the diverse communities we serve across South Wales. This is where our Positive Action team can support this aim.

The team undertake many activities to support an increased representation from diverse communities into our workplace, including:

- Attendance at engagement events, schools, universities and job fairs across the force area to discuss different opportunities across the force.
- Provision of 'upskill' sessions to individuals in selection processes who are from an underrepresented background. This upskill is tailored to the application process for each vacancy.

- Supporting projects in force to deliver increased community engagement with underrepresented communities to be available to answer any questions or concerns a candidate may have.

The Positive Action support that is offered provides an understanding of what to expect and any candidate appointed is selected solely on merit.

The Positive Action team falls within Human Resources.

Our Human Resources Department plays a critical role in support of our People Strategy, and to deliver in recruiting the right people to do the right thing in the right way.

Human Resources – HQ, Bridgend

Age 17+

The HR Shared Services team falls within Human Resources.

Our Human Resources Department plays a critical role in support of our People Strategy, and to deliver in recruiting the right people to do the right thing in the right way.

Shared Services is responsible for the administration of all HR functions and process, including:

- Police Staff contracts
- Advertisements of vacancies
- All people support services (eg maternity, paternity, retirements)

You will have an opportunity to support and shadow all HR support functions which will provide you with an overview of the work in a Human Resource department where people matter.

Corporate Services – HQ, Bridgend

Age 17+

Sitting within the portfolio of the Deputy Chief Constable, the Corporate Services Department provides a professional, proactive and dynamic advisory and support service to the organisation across a wide range of business areas, such as:

- Business Planning
- Policy Analysis
- Project Management
- Audit and Inspection
- Internal Engagement
- Chief Officer (Executive) Support
- Continuous Improvement and Demand
- Performance Analysis and Business Intelligence

During a placement, you can expect to see how these teams work to assist in delivering the force's values to be proud, professional and positive in everything that we do.

There is a wide scope in Corporate Services, and we can offer an interesting placement, tailored to the skills and/or interest of the most suitable candidate as above.

Public Service Centre – HQ, Bridgend

Age: 18+

The Public Service Centre (PSC) is responsible for dealing with all incoming emergency and non-emergency contacts from the public. Responsive round the clock, the PSC is at the very heart of our work and operations. We are co-located with fire service colleagues.

The Public Service Centre is housed in Police HQ, Bridgend and is open 24/7 answering all contacts from the public of South Wales. The team is the first point of contact answering all 999 emergency & 101 non-emergency calls. They also handle digital contacts including Single Online home (electronic reporting system) and live chat and allocate the most appropriate officers to attend the incident based on the call handler's assessment of Threat, Risk and Harm.

The PSC takes more than 2,000 contacts a day, including serious crime, sudden deaths, traffic collisions and vulnerable persons. No two calls are ever quite the same.

This opportunity will provide you with work experience, observation and shadowing, to support the delivery of a vital interface between our communities and South Wales Police whilst gaining valuable work experience in policing.

This role will be based at the PSC headquarters, where you will observe real-time handling of both emergency and non-emergency calls. In addition, you will contribute to project work and may have the opportunity to attend community engagement events, helping to educate the public on the best ways to contact the police at the first point of contact.

ICT – HQ, Bridgend

Age 17+

Our behind-the-scenes heroes at the ICT department play a crucial role in supporting both on-premises and cloud-based ICT infrastructure, including:

- Two state of the art physical data centres
- Over 15,000 user devices
- 200 physical and virtual servers
- 400 back-office systems and applications

ICT performs a number of functions that underpin core business across South Wales Police. ICT has responsibility for:

- Organisation information
- Processing
- Storing, and delivering IT to front line staff

The department underpins operational policing by providing a range of technical platforms.

The ICT Department is made up of four distinct sections:

- Service Delivery
- Technical Delivery
- Technical Programme Management and Technical Standards.

DSD – HQ, Bridgend

Age 17+

The Joint Digital Services Division delivers a joint digital strategy across South Wales Police and Gwent Police. It enables both forces to develop and implement new ways of working and delivering policing to our communities.

The primary focus of Digital Services is to ensure we provide an effective digital policing service for around 9,000 officers, staff, volunteers, and partners and around 2 million members of the public across both South Wales Police and Gwent Police force areas.

Roles within our Digital Services Division include:

Officer roles, Management, Developers, Project Support and System Administration roles within; Research Development & Transformation, Business Systems, Operational Systems & Business Support.

The role will provide the successful applicant opportunity to shadow each business area over the course of 4 weeks

Corporate Communications – HQ, Bridgend

Age 17+

The Communications team are responsible for both internal and external corporate communications and are based both from our Headquarters in Bridgend and in Press Offices across the force area. The Communications department also includes our Media team who develop and produce films, designs, animations and take photographs. The communications and media team are divided into the following teams:

- Digital and Content
- Heritage and Change
- Internal Communications
- Marketing and Campaigns
- News
- Police and Crime Commissioner - Communications and Public Engagement

You will be joining our busy Communications & Media Team, based at our HQ in Bridgend which is responsible all internal and external communications.

We are looking for someone to be based within our Digital & Content Team which creates content for our range of social media channels which include the South Wales Police website, Facebook, X, Instagram, TikTok, Whatsapp and Youtube, as well as our internal audience – experience of content creation across multiple platforms would be advantageous.

Legal Services– HQ, Bridgend

Age 17+

The Joint Legal Service supports both South Wales and Gwent Police in the delivery of their legal services functions including litigation, operational policing, employment, commercial contracts, public procurement and commercial property. We are looking for someone with the skills, experience and enthusiasm to undertake this new role and make positive changes for our communities.

Key responsibilities will be to support the Joint Legal Services team by undertaking research and other support and ancillary services.

Motoring Unit – Cardiff Bay Police Station

Age 17+

Within Justice Services we have a dedicated team of knowledgeable individuals working in various locations around the force supporting frontline officers, staff and partners throughout the Criminal Justice System.

This includes close interaction with CPS, HM Court Services, Probation and many other partner organisations in this area of business.

We are responsible for a wide variety of strategy/policy work and delivering functional support for the force through our Coroner's office, Evidence Management, Witness Care, Suspect Identification, Motoring, Interview Transcription, Offender Management and Criminal Justice Support units.

The Motoring Unit effectively deals with the process for minor road traffic offences, including the Single Justice Prosecution Notice Procedure. The role will provide the successful applicant opportunity to shadow different teams over the course of 4 weeks

Communities, Partnerships and Cohesion – HQ, Bridgend

Age 17+

The communities, partnerships and cohesion team at HQ have strategic oversight of Neighbourhood policing across SWP. Our work very much aligns with the core principles of the NHP performance framework, the neighbourhood guarantee and our delivery plan combining Problem Solving, Early

Intervention, Partnership Working and prevention to deliver demand reduction and satisfied cohesive communities. We also ensure neighbourhood policing staff deliver on outcomes required by the Home Office and College of policing.

Our business areas include Problem orientated policing, ASB, Citizens in Policing, Youth engagement delivery via YEO's, engagement via the South Wales Listens platform and designing out crime.

Police and Crime Commissioner's Office – HQ, Bridgend

Age 17+

The Police and Crime Commissioner (PCC) for South Wales, Emma Wools, is committed to working together with the Chief Constable in their respective roles aligned to their responsibilities, to keep the people of South Wales safe.

One of Emma's key statutory responsibilities as Police and Crime Commissioner is to secure and maintain an efficient and effective police force, which includes holding the Chief Constable to account for the running of the force. She is also required to consult with the public and set out her strategic vision, priorities, and objectives for policing in South Wales within a Police and Crime Plan. She cannot and must not interfere within operational policing, this is the responsibility of the Chief Constable.

The Commissioner's team is led by a Chief Executive officer, who oversees day to day operations and delivery with support from the leadership team. Team members have an important role in helping the Commissioner to meet her statutory responsibilities, by working with police and partners (including UK and Welsh Governments) to deliver on the Commissioners priorities. Our team between them have many skills and interests, some of the important roles within the team include:

- Administration
- Project management
- Leadership
- Strategy
- Security
- Policy and legislation
- Data analysis
- Grants and finance.

We have a number of important programmes of work that you may be interested in having the opportunity to find out more about and help us to realise the Commissioners ambitions, including the delivery of the Young Person's Police Crime and Justice Plan, helping us to understand the best platforms to engage with and involve young people to tell us how we can do things differently, to raise public understanding of the role and responsibility of the Commissioner.

